

MANJU MARY JOSE
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OBJECTIVE:

To become an expert Social Work Practitioner by assuring the quality of service delivery

TRAITS:

- An Optimistic and highly self-motivated person.
- Good team leader and Good decision-maker.
- Keenness to learn new things.

EDUCATIONAL QUALIFICATIONS:

Qualified UGC National Eligibility Test for the post of Assistant Professor in Social Work in January 2017

Exam/ Degree	Board/Branch	University/Institution	Year of Passing	% of Marks
Mphil	Mental Health	Bharathiar University/CSI Bishop Appasamy College of Arts& Science	2013	62
MSW	Medical & Psychiatry	M.G University/Bharata Mata School of Social Work	2009	68
P.G. Diploma	Administration in Human Services	M.G University/Rajagiri College of Social Sciences	2007	70
B.Sc	Physics	M. G University/ Assumption College	2006	73
Plus Two	Science with Computer Sciences	St.Johns The Baptist / Board of Public Examinations	2003	65
SSLC	State Board	St.Anne's GHS/Board of Public Examinations	2001	70

Certificate Programmes:

- MS -Office
- Yoga & Meditation.
- CHCRE in Social Work
- Participatory Rural Appraisal(PRA)
- Project Planning and Management (PPM)
- Statistical Package for Social Sciences (SPSS)
- Basic NLP (Neuro-Linguistic Programming) and in Person-Centered Approach.
- Psychotherapy and Counseling.

Field training of MSW

Field Work and Organization Study Practicum on CHASS- Changanacherry Social Service Society (PGDAHS)

Semester	Agency	Work Done
I	Voluntary Executive of Welfare Services Ernakulam (WSE)	NHG Formation, Community Organizing
II	Integrated Child Development Scheme (ICDS)	Community Organizing, Casework, Group work, Mini-research.
III	Psychiatric Setting of Dhanya Clinic Palarivattom, Lakshmi Hospital Elloor (Concurrent Fieldwork)	Family Counseling, Case History taking, Mini-Mental Status Examination, Group work.
III	Kusumagiri Mental Health Centre Kakkanad. (Block Placement)	Case History taking, Mental Status Examination, Psycho education, Group work.
IV	Bethsaida Mental Health Centre, Perumbavoor (Concurrent Fieldwork)	Case History taking, Mental Status Examination, Psycho education, Group Work
IV	St. Johns Medical College, Bangalore (Block Placement)	Psycho-Social Assessment Case History Taking, Supportive Counselling, Group Work.

DISSERTATION WORK DONE ON MSW/Mphil:

- A Study on the **awareness of Legal and Welfare Provisions among School children in Ernakulum District.**
- A Study on **Social skills among Scholastically backward High School children in Thiruvalla block, Pathanamthitta district**

WORK EXPERIENCE:

- Worked as a faculty member, Dept. Social work, Assumption College, Changanassery(June 2018 to May 2023)
- Worked as Student Counselor in Loyola School, Sreekariyam. (June 2015 to March 2016)
- Worked as Counselor in Secure Counselling center, Thiruvalla (Sep 2013 to May 2014)
- Worked as Patient Counselor in Vasan Eye Care Hospital, M.G Road, Cochin. (Sep 2012 to Sep 2013)
- Worked as Medical Social Worker in Caritas Hospital, Kottayam. (Nov 2009 to March 2010)

Areas of Interest:

- Medico-Social Work
- Research Methodology
- Project Coordination and Management
- Case Work and Group Work
- Counseling and Therapeutic interventions esp. Women and children
- Policy related issues, especially on children

Skills:

- Organizing Skill
- Communication Skills
- Documentation Skills
- Project Coordination activities
- Public Relations

PERSONAL PROFILE:

Date of Birth : 30-03-1985
Sex : Female
Mother Tongue : Malayalam
Marital Status : Married
Nationality : Indian
Languages Known : English, Malayalam, Hindi and Tamil.
Hobbies : Reading, Traveling, Watching
Movies, listening to music

Declaration:

I do hereby declare that all the information provided above is true to the best of my knowledge.

Manju Mary Jose

Place: Trivandrum

Date: 13-09-2023