



CHRIST NAGAR COLLEGE

MARANALLOOR, TRIVANDRUM

A CMI Educational Institution | Affiliated to the University of Kerala

IQAC ANNUAL REPORT 2019-20



INTERNAL QUALITY ASSURANCE CELL

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Internal Quality Assurance Cell

Since its inception in 2018, the Internal Quality Assurance Cell at Christ Nagar College, Maranallor has been instrumental in fostering a culture of quality education and continuous improvement. By promoting a learner-centric environment, engaging stakeholders, and implementing robust quality benchmarks, IQAC has played a vital role in shaping the institution's academic excellence. With a commitment to ongoing evaluation and enhancement, IQAC remains dedicated to empowering students with a transformative educational experience that prepares them for a successful future.

Vision Statement

To internalise and institutionalise quality-related activities to attain the institutional vision.

Mission Statement

To develop benchmarks for quality parameters leading to constant improvement of all academic and administrative activities at Christ Nagar College.

Objectives

- Implement and monitor various academic and administrative programs leading to quality improvement.
- Promote good practices and measures in the maintenance and enhancement of quality culture on campus
- Stimulate the academic environment for promotion of quality of teaching-learning and research
- Become a nodal agency for coordinating and documenting all quality-related activities

Functions

- Coordinate quality-related activities by developing an organised methodology of documentation and internal communication
- Establish procedures and modalities to collect data and information on the various aspects of the functioning of the institution
- Develop and apply quality benchmarks/parameters for various academic and administrative activities of the institution.
- Organise inter- and intra-institutional workshops, seminars on quality-related themes and promotion of quality circles
- Collect and analyse feedback response from students, parents and other stakeholders on quality-related institutional processes
- Conduct internal and external Academic Audits of departments to promote quality, accountability and transparency

Composition Of IQAC

Constituted as per UGC Guidelines 2018

Sl No.	Name	Designation	Category
1	Dr. Jolly Jacob	Principal, Christ Nagar College	Chairperson
2	Rev. Dr. Thomas Chathamparambil,CMI	First Vice Chancellor, Christ University, Bangalore	Educationalist
3	Dr. Jijimon K Thomas	Head of the Department, Department of Physics & IQAC Co-ordinator, Mar Ivanios College, Trivandrum	
4	Rev. Dr. Titto Varghese,CMI	Director and Manager, Christ Nagar College	Members from the Management
5	Rev. Fr. Robin Anadakattu CMI	Founder Principal, Christ Nagar College	
6	Mr. Krishnadas C M	SPO(Stores and Purchase Officer) CSIR-NIIST	Nominee from Local Society
7	Mr. Ajit Kumar T	Foreman B Nuclear Power Corporation of India Ltd.,Koodamkulam	Industrialist
8	Mr. Santhosh Kumar A.G	Assistant Registrar, University of Kerala & Parent, Christ Nagar College	Nominee from Stakeholders
9	Mrs. Stephy George	Counsellor , Thiruvananthapuram Corporation & Former Student, Christ Nagar College	Nominees from Alumni
10	Mr. Anupranam M.P	Senior Project Assistant National Institute of Research in Tuberculosis	
11	Mr. Lalkrishnan S B	Core HR MENA Process Associate, Talent services Ernst & Young, Technopark, Trivandrum	

12	Dr. C. Geevarghese	Head, & Associate Professor, Department of Management	Teacher Representatives	
13	Prof. T. Rajasekharan Pillai	Head & Professor, Department of Commerce		
14	Dr. Benny George	Head & Associate Professor, Department of Physics & CLMC Convenor, Christ Nagar College		
15	Mrs. Rani Varghese	Head & Assistant Professor, Department of English		
16	Mrs. Libi Kurian	Head & Assistant Professor, Department of Computer Science & Placement Officer, Christ Nagar College		
17	Mrs. Manju Rose Mathews	Head & Assistant Professor, Department of Journalism		
18	Dr. Rajesh S	Assistant Professor, Department of Physics		
18	Mr. Vinod M.S	Assistant Professor, Department of Commerce		
19	Mrs. Anjana C Rajan	Assistant Professor, Department of Computer Science		
20	Mrs. Neethu Lekshmi G.V	Assistant Professor, Department of Management		
21	Mr. Emil S. Abraham	Assistant Professor, Department of Journalism & Joint Coordinator, IQAC		
22	Adv. Smitha G.V.	Office Superintendent, Christ Nagar College		Senior administrative officer
23	Mr. Abhimanyu R	Student Representative (S3 MA)		Student representatives
24	Ms. Amina Thasneem	Student Representative (S3 Mathematics)		
25	Mrs. Parvathy G.S	Assistant Professor, Department of Management	IQAC Co-ordinator	

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Activities by IQAC (2019-20)

2019

Faculty Training Programme

A Faculty Training Programme was organized in association with the Internal Quality Assurance Cell (IQAC) from 8th to 12th July 2019. The programme covered two important topics, namely, "The guidelines and ethics to be followed in the examination hall" and "Intellectual Property Rights." The resource speakers for the sessions were Mr. Abhilash N, the Examination In-charge, and Dr. C Geevarghese, the Head of the Department of Management Studies. The training sessions provided valuable insights and knowledge to the faculty members on these subjects, enhancing their understanding and expertise in the respective areas.

Participated in the SAAC Orientation Programme

On 22nd August 2019, the coordinator of the Internal Quality Assurance Cell (IQAC) had the privilege of attending the SAAC (Self-Assessment and Accreditation Committee) Orientation Programme, which was organized by the Kerala State Higher Education Council. This orientation program aimed to provide participants with comprehensive knowledge and guidance on the processes and procedures related to self-assessment and accreditation. By attending this program, the IQAC coordinator had the opportunity to gain valuable insights into the best practices and standards required for the assessment and accreditation of educational institutions. The knowledge and expertise acquired from this orientation program will undoubtedly contribute to the IQAC's continuous efforts in ensuring quality enhancement and institutional improvement.

Signed MoU with St Teresa's College (Autonomous) for the UGC Paramarsh Scheme

On 17th September, Christ Nagar College took a significant step towards the NAAC (National Assessment and Accreditation Council) accreditation process by signing a Memorandum of Understanding (MoU) with St Teresa's College (Autonomous) in Kochi. This collaboration was made possible through the UGC (University Grants Commission) Paramarsh Scheme, which aims to foster mentorship between established institutions and those seeking accreditation. As part of this MoU, St Teresa's College has agreed to serve as the mentor institution for Christ Nagar College, providing guidance, support, and expertise throughout the NAAC accreditation journey. This partnership signifies the commitment of both institutions to promote quality higher education and continuous improvement in line with NAAC's standards and criteria. It is a significant milestone for Christ Nagar College as it strives to achieve excellence and benchmark itself against the best practices in the higher education sector.

Seminar on 'Research Methodology in Literature - Abiding Principles'

On 17th September 2019, an insightful seminar titled 'Research Methodology in Literature - Abiding Principles' was organized by the Department of English in collaboration with the Internal Quality Assurance Cell (IQAC). The seminar aimed to provide a platform for scholars, researchers, and academicians to delve into the intricacies of research methodology specifically within the domain of literature. Through this event, participants had the opportunity to explore and discuss the fundamental principles and approaches that govern research in the field of literature.

Workshop on Entrepreneurship Development

The Women's Study Unit and the ED Club in association with the IQAC organised a Workshop on Entrepreneurship Development - Bake a Cake for Christmas on 10 December 2019.

Staff Orientation Programme- 'Awareness session on NAAC Accreditation Process'

A Staff Orientation Programme- 'Awareness session on NAAC Accreditation Process' was conducted in association with IQAC for the teaching and non-teaching staff from 15 th to 19 th October 2019. Prof. Dr Harry Cleetus, Accreditation Ambassador of the UGC Paramarsh Scheme, Dr Dr Jijimon, Associate Professor, Mar Ivanios College (Autonomous), Thiruvananthapuram and Dr Mary Mettilda Rose V, Vice Principal, Trinity College of Engineering, Thiruvananthapuram were the resource speakers.

Seminar on 'Entrepreneurship Development, Startups- A Good Start'

The Postgraduate Department of Commerce in association with the IQAC organised a seminar on 'Entrepreneurship Development, Startups- A Good Start' on 21 October 2019.

IQAC team participated in a workshop on NAAC Accreditation

The IQAC team from Christ Nagar College visited St Teresa's College (Autonomous), Ernakulam for the UGC sponsored Workshop on Quality Enhancement & Sustenance through NAAC Accreditation on 7 November. The session was led by Prof. Dr. M.G. Sethuraman.

Participated in One-day Workshop on NAAC-Teaching, Learning & Evaluation

A One-day Workshop on NAAC-Teaching, Learning & Evaluation was held at VTMNSS College, Dhanuvachapuram on 26 November 2019 and was attended by the faculty members of Christ Nagar College

Organised Staff training session

An IQAC Staff training session was organised on 13 December. Dr Jijimon, Associate Professor, Mar Ivanios College (Autonomous), Thiruvananthapuram was the resource person.

2020

IQAC Core team participated in the UGC sponsored seminar on “Strengthening Infrastructure and Learning Resources

The IQAC Core Team visited St Teresa’s College (Autonomous), Ernakulam for NAAC orientation and to participate in the UGC sponsored seminar on “Strengthening Infrastructure and Learning Resources in Higher Educational Institutions” on 22 January. Dr Syed Wajeed, Dr Vijayakumar K. P., Ms Mariya D’Silva and Dr Latha Nair were the resource persons.

Participated in the UGC-sponsored Seminar Series on Quality Assurance in HEIs

UGC-Sponsored Seminar Series III on Quality Assurance in Higher Educational Institutions was organized by the IQAC team from St Teresa’s College (Autonomous), Ernakulam for the faculty members of Christ Nagar College on 5 February. Dr M. P. Rajan, Dr Nirmala Padmanabhan and Dr Tania Maria Vivera served as the resource persons.

Organised Interdepartmental Quiz Competition

An Interdepartmental Quiz Competition was organised by the IQAC, Christ Nagar College on 4 March. Dr Laji Varghese, Assistant Professor, Mar Theophilus College, Thiruvananthapuram, served as the quiz master.

Facilitated online counselling sessions for staff, students and family members

During the challenging times of the COVID-19 pandemic and the ensuing lockdown, the Internal Quality Assurance Cell (IQAC) took a proactive step by providing online counseling sessions. From 1st April onwards, these sessions were made available to staff members, students, and their family members. Recognizing the emotional and psychological impact of the pandemic, the IQAC aimed to offer support and guidance to individuals who may be facing difficulties or seeking professional assistance. By organizing these online counseling sessions, the IQAC demonstrated its commitment to the well-being and mental health of the college community. This initiative not only addressed the immediate needs of the staff, students, and their families but also highlighted the institution's dedication to providing comprehensive support during challenging circumstances.

Organised student engagement activity during COVID-19 lockdown: Thrive

Starting from 1st May, the IQAC (Internal Quality Assurance Cell) launched an initiative called "Thrive" exclusively for students. This initiative aimed to keep everyone connected and engaged during the lockdown period by organizing various competitions and entertainment programs. To ensure active participation, tasks were assigned on alternate days, allowing students to showcase their talents and skills. The Thrive initiative not only provided a platform for students to stay productive but also fostered a sense of community and togetherness during challenging times. By organizing these activities, the IQAC demonstrated its commitment to promoting holistic development and well-being among the student body, even amidst the constraints of the lockdown.

Online discussions regarding NAAC Criteria

- An online discussion regarding Criterion I was led by Dr Harry Cleetus, Brand Ambassador, Paramarsh Scheme on 29 April.
- An online discussion regarding Criterion II was led by Dr Harry Cleetus, Brand Ambassador, Paramarsh Scheme on 5 May.
- An online discussion regarding Criterion III was led by Dr Harry Cleetus, Brand Ambassador, Paramarsh Scheme on 12 May.
- An online discussion regarding Criterion II was led by Dr Harry Cleetus, Brand Ambassador, Paramarsh Scheme on 15 May.
- An online discussion regarding Criterion VI was led by Dr Harry Cleetus, Brand Ambassador, Paramarsh Scheme on 19 May.
- An online discussion regarding Criteria VI was led by Dr Harry Cleetus, Brand Ambassador, Paramarsh Scheme on 25 May.

Participated in UGC sponsored National Webinar Series

- UGC sponsored National Webinar Series V related to Criterion III: Research, Innovations & Extension and Criterion V: Student Support & Progression was organised by St Teresa's College (Autonomous), Ernakulam on 16 May. Prof. Dr S.C. Bagri & Dr Syed Wajeed were the resource persons.
- UGC sponsored National Webinar Series V related to Criterion VI: Governance, Leadership & Management & Criterion VII: Institutional Values & Best Practices was organised by St Teresa's College (Autonomous), Ernakulam. Dr Ashok D. Hanjagi & Ms Y. Bhanusree were the resource persons.

Participation in Faculty Development Programmes organised by other institutions

Sl. No.	Name of the Participant	Title of the FDP/Professional Development Program	Dates (from-to)
1	Fr Dr Titto Varghese CMI	One Week National Level Online Faculty Development Programme on Innovation to Academicians.	11-05-2020 to 16 -05-2020
2	Mrs Neethu Lekshmi G V	Virtual FDP on Role of Teachers in Quality Enhancement and Accreditation	11-05-2020 to 18-05-2020
3	Mrs Parvathy G S	Virtual FDP on Role of Teachers in Quality Enhancement and Accreditation	11-05-2020 to 18-05-2020
4	Mrs Anjana C Rajan	Machine Learning	23-05-2020 to 30-04-2020
5	Mrs Sunitha S Nair	R-Programming	04-05-2020 to 10-05-2020
6	Mrs Lekshmi V	Machine Learning	23-04-2020 to 30-04-2020
7	Mrs Arathi Chandran R I	R-Programming	04-05-2020 to 10-05-2020
8	Mrs Priya B R	R-Programming	04-05-2020 to 10-05-2020
9	Mrs Deepthi Rani S S	R-Programming	04-05-2020 to 10-05-2020
10	Ms Jency Stanly	Online National Faculty Enrichment Programme - Organized by IQAC of Mannar, Thirumalai Naicker College, Madurai.	13-05-2020 to 19-05-2020
11	Mr Riju B Sarajan	One-week National Level Online Faculty Development Programme on Innovation to Academicians.	11-05-2020 to 16 -05-2020

12	Mr Vinod M S	FDP on Role of Teachers in Quality Enhancement and Accreditation	11-05-2020 to 18-05-2020
13	Ms Shameema R	Role of Teachers in quality Enhancement and Accreditation	11-05-2020 to 18-05-2020

Mrs. Parvathy GS
IQAC Coordinator

Dr. Jolly Jacob
Principal

